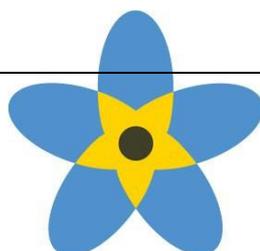




MINUTES
Dementia Action Group Meeting
Wednesday 4 January 2023
1600-1745 at Alton Community Centre



Item		Action
1	<p>Present - Karen Murrell (KM), Anne Heath (AH), Keith Snelling (KS), Diane Bizley (DB), Janet Dunkley (JD)</p> <p>Apologies – from Deb Grant (DG) from Australia who has attended a pre meeting via zoom with KM, Geoff Goodall (GG)</p> <p>Welcome to new volunteer Diane Bizley</p>	
2	<p>Notes of last meeting</p> <p>Matters arising: Our rescheduled DFA Queens Award Ceremony took place on 1 December and was a most successful event with profile raising networking opportunities and follow-up good relationships - in particular with Shalden Village Church who donated the Retiring Collection from their Church Service this year.</p> <p>Correction to Facebook post of 4th Sept. Please accept apologies re incorrect post, as former DFA volunteers Josie and Mick Neeve did not resign, as suggested by a Facebook post. For clarification purposes: some of the current collaborative events held with The Allen Gallery are supported / delivered by Josie and Mick in their roles as Allen Gallery volunteers.</p>	
3	<p>Finance Report (Expenditure/Petty Cash/Bids)</p> <p>Verbal update on grant situation / grants received / outstanding: Currently £29,250.71 in the bank account with most of this already committed to projects. Full and comprehensive details available tabled for consideration.</p> <p>Ongoing grants/projects:</p> <p>EHDC x 2 – some still left to spend: Sensory garden grant by March 2023 / Friday session development – being introduced more slowly than originally planned.</p> <p>No Wrong Door (past and new) – Past grant finishes March 2023 / applying for £8k for Men’s Health in partnership with Men’s Shed</p> <p>Allen Foundation – Horticultural support £2.1k received - this will be used to continue horti from April 2023</p> <p>Haskins – presentation of £11K cheque due 18th January at Alice Holt. DG preparing press release re this event.</p> <p>Hall & Woodhouse - grant awarded – amount TBC on Friday 13th Feb at brewery meeting</p> <p>Postcode Lottery – recently unsuccessful with grant application in Oct 2022, opportunities to apply from Postcode society trust will reopen with a post in Feb 2023 - to reapply then</p>	<p>JD and AH to attend.</p> <p>KM and GG to attend</p> <p>KM and DG to check post code website in Feb 2023</p>



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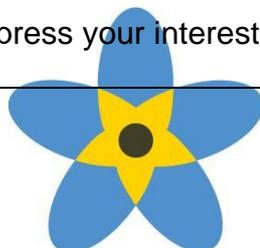
	<p>National Lottery – Meeting Centre Funding for one manager and 2 staff/home service support applied for last May – awaiting Panel decision this month.</p> <p>Tesco - £1k received for horticulture</p> <p>Beer Festival - £1k being spent on Friday activities</p> <p>SW Trains – awaiting result of our bid</p> <p>Donations – RoundTable contributions covered our Christmas activities, Sponsored Walk £1.5k now in account and can be used for general running costs, and 'In loving memory' donations have also been received. Huge thanks to the families of Judy Snelling and June Peach (former members) for the donation in their memory.</p> <p>ATC - £10k of furniture applied for Edgar Hall – awaiting decision in Feb 2023</p> <p>Neighbourhood CIL - 10k applied for improved sensory garden flooring – awaiting decision in ? Feb 2023</p> <p>Community District Infrastructure Levy – bid currently being prepared to support proposed redevelopment of Edgar Hall – to be submitted in Feb 2023 – along with planning permission for the new project</p>	<p>KM to chase feedback from the panel rep</p>
4	<p>Update on Edgar Hall development with Alton Men's Shed - CIL grant</p> <p>Following our successful 'Expression of Interest' in partnership with Men's Shed, we are currently negotiating the final terms for the lease. Some initial remedial works will be necessary prior to using the building, followed by a plan for redevelopment prior to official opening later in 2023. Dates will be confirmed by Feb 2023.</p>	<p>KM liaising with Men's Shed and builders</p>
5	<p>Registration for Charity status / Appointment of Trustees</p> <p>With the ongoing success of so many new projects and the associated funding involved, the time has come to register as a Charity. Initial drafts of constitution and proposal of Trustees (without financial liability) currently being reviewed.</p> <p>Keith highlighted that perhaps we should have a working committee in addition to Trustees, as it is more appropriate for not all Trustees to have direct responsibility / involvement in the day to day running. Jane Ward from DFH, Karen Murrell from DFA and Dione Watson (independent volunteer Treasurer) already happy to stand as Trustees. In addition, Debs Grant and possibly Tom Floyd (TF) from Shalden Church.</p>	<p>KM / KS to explore further and ? look at Kingsley</p> <p>KM to explore with those put forward and approach TF</p>
6	<p>Haskins Grant - Feedback on FLOURISH and Planning for Flourish 2 - Alice Holt Forest events and photo opportunity - start 4 March 2023. Pet Therapy.</p> <p>Flourish 1 – this has gone to plan and is on target – to prepare report for NHS for end of March</p> <p>Flourish 2 – Debs Grant is spearheading this grant along with Helen at Alice Holt for project running March '23 onwards.</p>	<p>KM to do</p>



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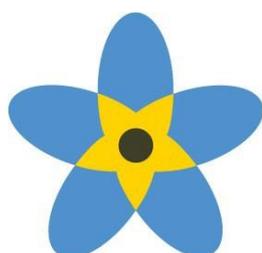
	18 January – cheque presentation at Alice Holt when we officially receive our £11k Haskins grant. Registered pet therapy dog (Ellie) has been offered as an addition resource (FOC) and may attend.	
7	<p>Events Held - Christmas events Yuletide / Cracker – went well with new members recruited</p> <p>Events to Plan - Carer support afternoon (Carer Resilience) afternoon of 24th Feb and a full Carer support day - scheduled for early 2 March 2023 – both supported by Dementia Carers Count - details to follow Spring town park event – 10-2 on Saturday 13th May – who can attend to support this? Demfest at Petersfield on 10 March – DFA to plan a 1.5 hr session. Agreed to deliver this in addition with keeping usual Friday music session going. Volunteers asked to indicate if they can attend to support either event Dementia Awards at Winchester Cathedral - 13 July 2023 – Who is available to attend?</p>	<p>KM liaising with Kate from DCC</p> <p>ALL</p> <p>ALL</p> <p>ALL</p>
8	<p>Volunteer strategy: Recruitment, Induction, Training, Coordination – review of volunteer workload / responsibilities (paperwork previously circulated). Changes to introduce from Jan 2023 Volunteers please to complete and return form with areas interested in helping with ASAP to Karen</p> <p>New volunteers required for further support – request has gone out in current newsletter – to be posted again on Facebook</p>	<p>Volunteers to complete form</p> <p>ALL who have not yet done so</p> <p>KM</p>
9	<p>Events: Update / Future planning / Intergenerational aspects for sessions / Work experience</p> <ol style="list-style-type: none"> Mondays - Creative and curious at Allen Gallery from Feb 2023 – kickstart with intergenerational session at Half Term Sensory Garden – Moving to Monday pm – new volunteer gang – kickstart at Half Term Tuesday - Love to move @ Orchard House Tuesday – Allotment – with Anstey Junior school rejoining on Feb 21st Wednesday Memory Café -Tia Chi / Horticulture / Memory books Thursday - Tea Dances Thursday - Legions Legends Friday try again to extend to full day – to include L2M / Carer support / Therapy ? Include Wooteys school if moved to Edgar Hall Sunday at The Allen Gallery twice a month – awaiting dates from Allen Gallery (Josie and Mick) <p>Volunteers please express your interest / confirm availability for any / all days</p>	<p>KM to do poster for schools</p> <p>KM to liaise</p> <p>KM to support as DFA rep</p>



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10	<p>Marketing – Newsletter & distribution / contact Phone Number / Website / Facebook – newsletter for March onwards ready for end-Feb</p> <p>Ann has kindly agreed to take on the Newsletter distribution and suggested further extending this to include all estate agents and new housing developments/independent living developments/churches. (Usual print run 500-1000.)</p>	AH to liaise with JD
11	<p>Agree photo policy / storage / GDPR – for April 2023 (for Meeting Centre)</p> <p>Needs to maintain transparency, awareness and best practice in relation to all data / photos kept. To be revisited once Meeting Centre in force with associated Charity registration. Agreed that we are currently doing all we can to ensure best practice / data security.</p>	ALL to agree
12	<p>AOB – None identified</p>	
13	<p>Date for next meeting: Next meeting Wednesday 15th February 2023, 1600-1730 – venue Alton Community Centre (TBC).</p>	



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