



REGISTRATION DETAILS FOR ALL SESSIONS

Personal details are held securely so that we can contact you regarding your attendance at a session and to let you know about any significant changes when necessary. All information taken is held in accordance with our Privacy Policy.

Personal Details	Member	Main Carer (attending with member)
First Name		
Surname		
Preferred name (term of address)		
Date of Birth		
Address		
Post Code		
Phone (Landline)		
Phone (Mobile)		
Email address		
NHS Number		
GP (Name) & Surgery		
Next of Kin name		
Relationship to member		
Address		
Phone number		
Email contact		

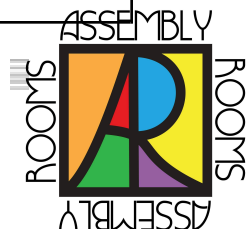


CHARITY NUMBER – 1202095

Dementia-friendly Alton, Alton Assembly Rooms, High Street, Alton, Hampshire GU34 1BA

☎ 01420 551455

Email: dementia_friends@btinternet.com Website: www.dementia-friendly-alton.org.uk



Relevant Hobbies and Health Information for Member and Carer		
	Member	Carer (if applicable)
What are your key interests and Hobbies?		
Which sessions would you like to attend?		
Previous / current occupation		
Time spent in Armed Forces (Provide details)	Yes / No	Yes / No
Health Information – Allergies / Illnesses that we should be aware of while attending our sessions		
If diagnosed – approx. date of Dementia diagnosis: Type(s) of dementia diagnosed: If no diagnosis – please outline current stage in process of diagnosis or nature of concerns related to cognitive function:		
Details of support in place ie Princess Royal Trust for Carers, Dementia Support Hampshire and IOW, OPMH, Admiral Nurse etc.		
Transport - How are you able to get to sessions at the Assembly Rooms? Would you like details of our subsidised transport scheme with Driving Miss Daisy - Yes / No		
See over for Consent and Contact options related to your data		



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Please indicate consent below as appropriate

Informed Consent for Contact purposes - I understand / agree to this information being stored securely in the charity database and used by charity staff only in relation to our group membership and activities.

Yes / No

Which of your contact details can we use to make contact with you ?

	Member	Carer
Landline	Yes/No	Yes/No
Mobile	Yes/No	Yes/No
Email	Yes/ No	Yes/No
Post	Yes/No	Yes/No
Text	Yes/No	Yes/No
Whatsapp	Yes/No	Yes/No

Which contact method would you prefer?

Landline / mobile / email / post / text / Whatsapp / no preference / all methods*

*Circle all that apply

If the member is unable to give informed consent, then please provide details of who is signing on their behalf and their relationship to the member.

Date:	Signature:
Member:	Print name:
Date:	Signature:
Carer and/or relationship to member:	Print name:

In the next 2-4 weeks we will share and discuss our Privacy Policy with you and explain in more detail how we may use your personal data, such as images and recordings if you wish to consent.



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Image / Video and other media consent

As part of the activities delivered in our Centre (both indoors and outdoors), photographs, videos and other recordings are sometimes taken to: capture evidence of progress and enjoyment as part of the sessions / activity (either for individual hardback memory books or for storage in database; use for marketing material and on social media; include in reports and monitoring forms for grant providers. Images and other recording will only be taken and recorded if there is appropriate consent.

I grant permission for Dementia-friendly Alton to take photos ONLY for use in my / our Memory Book / Life Journal / This is Me document **Yes/No**

I grant permission for Dementia-friendly Alton to store my images, videos, audio recordings and parts of my story in their database and use as required for the purposes outlined above: social media, website, report writing **Yes/No**

If the member is unable to give informed consent, then please provide details of who is signing on their behalf and their relationship to the member.

Date:

Signature:

Member:

Print name:

Date:

Signature:

Carer and/or relationship to member:

Print name:

A copy of this signed form (pages 3-4) will be uploaded to the relevant profile on Lamplight and reviewed / updated on an annual basis unless you request to alter it earlier



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